

**THE RIDGE HOMEOWNERS' ASSOCIATION
PAINTING APPROVAL REQUEST APPLICATION**

The Ridge HOA Board reserves the right to take up to two weeks to review any application for approval. Please do not plan, commit to or start any work prior to the two-week period. Starting work prior to Board approval will result in a \$500 fine.

Instructions: For detailed instruction and attachment criteria, refer to The Ridge's current architectural guidelines, covenants, community rules and instructions on page two of this application. No application will be reviewed without complete information and/or plans provided. Please read the instructions (2ND Page) carefully and to avoid unnecessary delay in processing and timely review, then complete and submit this form.

1. Name _____ Div. _____ Lot _____
Address: _____
Phone: Home/Cell _____ Work _____
2. Address of proposed work (if different from above) _____
3. Description of proposed work _____

4. Primary Paint Color: Brand: _____ Color Name: _____
5. Trim Paint Color: Brand: _____ Color Name: _____
6. Accent Paint Color**: Brand: _____ Color Name: _____
**Area(s) of Accent Color _____
7. Planned start date _____ Estimated completion date _____
(within 6 months of approval) (within 12 months of approval)
Painting Activity to be restricted to between the hours of 8am and 7pm M-F & 9AM and 5PM S&S
8. ACKNOWLEDGEMENT OF APPLICATION: I have read and acknowledge the architectural controls, covenants, and instructions on the next page of this form which govern the procedures for undertaking any addition and/or alteration to my property.

Owner's Signature _____ Date _____

FOR RIDGE USE ONLY Approved Disapproved Date _____

Conditions of Approval _____

Initials of authorized RIDGE Board or Architectural Committee Member _____

Submit electronically to: Vicki@zaran.com

Hand deliver or mail to: The Ridge HOA
c/o Zaran Sayre & Associates
30504 Pacific Highway S.
Federal Way, WA 98003

10/1/2025

INSTRUCTIONS

In addition to this application, you must submit the following attachments:

1. BEFORE painting your sample(s) on the house, get pre-approved for your color request that it is within the color palette.
2. Attach color chip of proposed colors with application.
3. Paint 24" x 24" sample of ALL new proposed colors
4. If there are different types of exterior finishes (siding, stucco, etc), you will need to paint a sample on each surface.

Acknowledgement of Applicant:

1. I understand that certain major projects requires that I obtain a King County building permit. Approval of a project by The Ridge does not affect or alter that requirement.
2. I understand that any structure or fence to be constructed on or near my property line must first have a professional property line survey completed and submitted for approval to ensure accurate placement within my property boundaries.
3. I understand that any painting activity is to be restricted to between the hours of 8:00 AM – 7:00 PM on Weekdays and 9:00 AM – 5:00 PM on Weekends only, to maintain quiet hours in the community.
4. I understand that any painting activity taken prior to approval is not allowed and that, if alterations are made, I may be required to return the property to its former condition at my own expense if this application is not approved wholly or in part, and that I may be required to pay all legal expenses incurred if legal action becomes necessary.
5. I understand that members of The Ridge Board or Committee are permitted to make entry to my property to make reasonable inspection of the proposed painting and/or construction locations.
6. It is understood that I am aware of the covenants, conditions and restrictions, community rules and architectural controls regarding the review process.
7. The alteration authority granted by this application will be revoked automatically if the alteration requested has not been commenced within six months of the approval date of this application and/or has not been substantially completed within twelve months.
8. I understand that any approval is contingent upon any painting being completed in a workman-like manner.
9. I understand that if I disagree with the Architectural Committee's ruling, an appeals procedure is provided directly through The Ridge Board of Directors.

Date _____ Signature of Applicant _____