

THE RIDGE

Homeowners' Association, Inc.

Roofing Committee Charter

Purpose: The Ridge's Roofing Committee (RC) is established to address specific community needs, undertake initiatives, and assist the Ridge Board of Directors in fulfilling its' responsibilities. The committee's purpose is to make recommendations to the Board on roofing materials. All roofing materials require evaluation and prior approval before installation.

Committee Composition: The committee will be comprised of two current members of the board, and as many Ridge homeowners as the Board or committee deems appropriate to carry out the committee's mission. The committee shall strive to be inclusive of diverse perspectives of community members (homeowners).

Committee Responsibilities:

The Roofing Committee shall have the following key responsibilities:

- a. Identify and evaluate materials or initiatives aligned with the committee's purpose.
- b. Develop action plans and project timelines to achieve established goals.
- c. Present proposed projects and initiatives to the Board for approval and resource allocation.
- d. Provide annual progress reports to the Board, updating them on the status of ongoing projects.
- e. Conduct research and establish roofing material guidelines.

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Committee Authority:

The Roofing Committee operates under the authority of the Board and adheres to the HOA's governing documents, bylaws, and established policies. While the committee can propose projects and initiatives, the final decision for implementation rests with the Board.

Meeting & Reporting: The committee shall meet as deemed necessary to accomplish its objectives. The committee shall present an annual report to the Board at regularly scheduled Annual Board meeting, summarizing the committee's activities, accomplishments and future plans.

Dissolution of Amendment: If the committee's purpose is fulfilled or is no longer deemed necessary, the Board may dissolve the committee. Amendments to this charter shall require Board approval.

Confidentiality: Committee members shall treat all sensitive information with confidentiality and adhere to the HOA's privacy policies.

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By signing below, committee members agree to abide by the provisions of this charter and work diligently to fulfill the committee's purpose and responsibilities.

Bruce Kannenberg

Bruce Kannenberg Bruce Kannenberg (Date) 11/8/2023

Rob Graf

[Signature] 11/8/2023 (Date)

Board Approval:

[Signature]
Casey Hawk, President

11/8/2023
Date

[Signature]
Vice-Pres.

11/30/2023
Date

[Signature]
Keith Franke, Secretary

11/8/2023
Date

[Signature]
Rob Graf, Treasurer

11/8/2023
Date

[Signature]
DJ del Rosario, At-Large

11/8/23
Date

[Signature]
Mike Hoefel, At-Large

11/8/23
Date

B Kannenberg
Bruce Kannenberg, At-Large

11/8/2023
Date