

# THE RIDGE

Homeowners' Association, Inc.

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## **Community Outreach Committee Charter**

### **Purpose and Objectives:**

The Community Outreach Team of the Ridge Homeowner Association is established to foster positive relationships with residents, enhance communication within the community, and facilitate initiatives that promote the well-being and engagement of homeowners.

The primary objectives of this committee are:

- A. Enhance communication and transparency within the community.
- B. Organize events and activities to strengthen the sense of community.
- C. Collaborate with residents to identify and address community concerns.
- D. Promote neighborly cooperation and mutual support.

### **Scope of Responsibilities:**

The committee's responsibilities include but are not limited to:

- A. Planning and organizing community events and activities.
- B. Maintaining regular communication channels with homeowners.
- C. Addressing and assisting with residents' concerns and issues.
- D. Collaborating with other HOA committees on joint projects.
- E. Establishing partnerships with local organizations or businesses for community support.

### **Committee Membership:**

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The committee will consist of a minimum of [2] and a maximum of [6] members. Membership is open to all homeowners in good standing.

Committee members will be selected through a volunteer or nomination process.

## **Leadership Roles:**

The committee will have the following leadership roles:

**Chairperson:** Responsible for leading meetings, setting the agenda, and overseeing the committee's activities.

**Vice Chairperson:** Assists the Chairperson and leads in their absence.

**Secretary:** Maintains records of meetings and correspondence.

## **Meeting Schedule:**

The committee will meet regularly, with the frequency and schedule to be determined by the committee members. Meetings can be conducted in-person, virtually, or via a combination of both.

## **Decision-Making Process:**

Decisions will be made by consensus whenever possible. In cases where consensus cannot be reached, a majority vote of committee members will determine the course of action.

## **Reporting:**

The committee will provide regular updates and reports to the HOA board of directors on its activities, achievements, and any security concerns.

## **Budget and Resources:**

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The committee may request a budget from the HOA to cover approved safety and security activities. All expenses will be managed transparently and reported to the HOA board.

## **Accountability and Evaluation:**

The committee's performance and effectiveness will be evaluated annually by the HOA board. Members may be removed or replaced if their participation is deemed inadequate or if they are found to be in violation of the committee's code of conduct.

## **Amendments:**

Any changes to this charter require the approval of the HOA board.

## **Code of Conduct:**

Committee members are expected to act professionally, ethically, and with the best interests of the community in mind. Respect for confidentiality, sensitivity to security issues, and collaboration with local authorities are paramount.

## **Charter Review:**

This charter will be reviewed annually to ensure it remains aligned with the objectives and needs of the safety and security team.

## **Confidentiality:**

Committee members shall treat all sensitive information with confidentiality and adhere to the HOA's privacy policies.



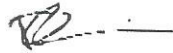
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By signing below, committee members agree to abide by the provisions of this charter and work diligently to fulfill the committee's purpose and responsibilities.

DJ del Rosario



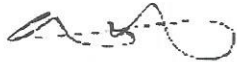
11/17/2023 (Date)

Casey Hawk



11/15/2023 (Date)

### Board Approval:



Casey Hawk, President

11/15/2023

Date



Vice-Pres.

11/15/2023

Date



Keith Franke, Secretary

11/15/2023

Date



Rob Graf, Treasurer

11/15/2023

Date



DJ del Rosario, At-Large

11/17/2023

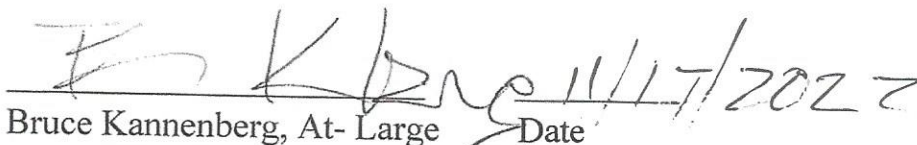
Date



Mike Hoefel, At-Large

11/15/2023

Date



11/17/2022

Bruce Kannenberg, At- Large

Date